

**LEXINGTON MIDDLE SCHOOL  
PTO COMMITTEE MEETING MINUTES  
February 6<sup>th</sup>, 2019**

**PRESENT** – Jenny Burkholder, Dee Dee White, Jennifer O’Neal, Joe Miley, Becca Bertok, Angie McCathern, Lisa Kempf, Marlo Skinner, Angela Rewis, Christy Steelman

**CALL TO ORDER AND WELCOME** – Jenny Burkholder

**EXECUTIVE BOARD MEMBER REPORTS**

**President - Jenny Burkholder**

➤ Succession Planning:

- We will be losing several key chair positions for the upcoming 2019-2020 school year. It’s not too early to start working on getting these positions filled. Jennifer O’Neal will be taking on the Presidency for next school year. Jenny will most likely be moving to VP/Secretary. Jennifer is putting out feelers now.
- Current Chairpersons: Please advise the Executive Board ASAP of your plans to continue in your current position, if you’re moving on to high school, etc. so that we can work on this.
- Christy Steelman has confirmed that she will remain on as our Teacher Rep for the 2019-2020 school year. Thanks so much Christy!

➤ Notes from 2/4/19 Parent’s Advisory Council Meeting (PAC)

- Referendum Update: Jeff Salters informed members that the district is still working through negotiations with architects and builders. The Board will authorize building sites which will provide a few months for folks to ask question and give input prior to action. All work updates and photos will be posted on the District website.
- Success for all Students: Ryan Pool and Van Bowers talked about the extracurricular clubs and celebrating diversity groups that are forming in the district schools. Leadership teams are appointed by the school principal to identify needs and deficits in this area. A teacher must be in charge of any new group/club formed. The District has hired 7 mental health professionals (will be 14 total) to help with student involvement and outcomes. The District pays half of these professional’s salary and the SC Dept. of Mental Health pays the other half. These resources will be shared throughout the District.

➤ Notes from 2/5/19 School Improvement Council Meeting (SIC)

- Rezoning Update: LMS is projected at 1001 students down to a possible 728 due to rezoning and Beechwood Middle opening. This number may increase or decrease due to student choice for rising 8<sup>th</sup> graders.
- 8<sup>th</sup> Grade Completion Ceremony – Will be held on Wednesday, May 29<sup>th</sup> at the LHS Gym. Laura McCombs is asking for 7<sup>th</sup> grade parents to volunteer to man the photo booths. PTO will also award the 8<sup>th</sup> grade Kennedy Branham Scholarship at this ceremony.

**Vice-President & Business Partners - Jennifer O’Neal**

➤ Sponsorship Packages: Jennifer is working on re-vamping the Sponsorship packages to make them more affordable and providing more advertising for the sponsors.

➤ Spirit Nights: The February Spirit Night has been cancelled due to logistics. Jennifer is working on March Spirit Night.

**Treasurer- Dee Dee White**

➤ Monthly financials: Financial statements presented by Dee Dee.

➤ Teacher grants update: Dee Dee is in the process of paying the last few Teacher Grants.

➤ New Treasurer for the 2019-2020 school year: Please put out feelers for this position for next year.

## **COMMITTEE REPORTS**

### **Box Tops – Angie McCathern**

- Executive Board moved total responsibility of the Box Tops Program to the LMS Special Needs Department. These students will work with the Teachers to advertise, collect and submit box tops twice a year and will keep 100% of the money awarded. The PTO will no longer have any involvement with Box Tops. The Special Needs Department was happy to take on this project as it will help with interpersonal, cognitive and developmental education for our special needs students. Jenny to forward copy of Box Tops instructions to Sally Keiper.

### **Spirit Wear – Marlo Skinner**

- Inventory Update: Marlo conducted an inventory update and passed out a list of shirts and sizes that are left. Total of 194 shirts remaining.
- Spirit wear Clearance Sale: Mr. Calhoun has approved for the PTO to place spirit wear items in the front office reception area to sale at a discount. Items and prices will be as follows:
  - Lilly T-shirts - \$5.00 Jersey T's- \$5.00 Dri-Fit T's - \$8.00 Water bottles - \$5.00 Magnets - \$1.00
- Marlo working on simplifying Spirit wear next year with only a few designs of shirts due to the planned rebuilding and relocation of LMS and a probable school name change.

### **Drive-Thru Days – Darlene Jack (not present)**

- Darlene reiterated with Christy that any unsold biscuits should be sold by the club during lunch.
- Jennifer O'Neal will pick up the biscuits on Feb. 14<sup>th</sup>. Christy can no longer pick them up due to her schedule.
- Renovations on Chick-fil-a will not be completed until February.
- Upcoming Chick-fil-a Sale Dates: Feb. 14<sup>th</sup>, Feb. 28<sup>th</sup>, March 14<sup>th</sup>, March 28<sup>th</sup>

### **Hospitality – Becca Bertok**

- Workroom "Energy Baskets" with pastries, muffins, bananas, etc. went well in January.
- February 15<sup>th</sup> – Valentine's goody bags in teacher mailboxes. Becca sent out requests for items to be sent in and all but one item were signed up for by the middle of our meeting!
- Becca mentioned that the Business Sponsors are not happy with just having their information and logo on a table during the Hospitality events and that they are asking for face-time. We feel that this would interrupt the staff during a time that's meant to be a break and a treat. So, Jennifer O'Neal will work on replacing this method of advertising for our Business Partners with something else.

### **8th Grade Celebration – Sharon Harmon & Angie McCathern**

- Our 8<sup>th</sup> Grade Celebration will be held on Thursday, May 30<sup>th</sup> from 2:00-3:30 p.m. on the LMS football field. This date has been approved and set with Mr. Calhoun.
- Sharon and Angie to give update at March meeting. Jenny sending copies of instructions and time-line to Angie and Sharon (These are located in the PTO Handbook and can be accessed on the PTO Google Drive).

## **IMPORTANT UPCOMING DATES:**

- February**..... Thurs 14<sup>th</sup> – Chick-fil-a biscuit sales at morning drop-off  
Thurs 14<sup>th</sup> – Hospitality Valentine's goody bags in teacher mailboxes  
Thurs 28<sup>th</sup> – Chick-fil-a biscuit sales at morning drop-off
- March**..... Weds 6<sup>th</sup> – PTO Monthly Meeting @ 8:15 a.m. in school conference room  
Thurs 14<sup>th</sup> – Chick-fil-a biscuit sales at morning drop-off  
Thurs 28<sup>th</sup> – Chick-fil-a biscuit sales at morning drop-off
- April**..... Weds 3<sup>rd</sup> – PTO Monthly Meeting @ 8:15 a.m. in school conference room  
Thurs 4<sup>th</sup> – Chick-fil-a biscuit sales at morning drop-off  
Mon 9<sup>th</sup> and Tues 10<sup>th</sup> – Pelican's SnoBalls at lunches  
Mon 15<sup>th</sup> through Fri 19<sup>th</sup> – Spring Break
- May**..... Weds 1<sup>st</sup> – PTO Monthly Meeting @ 8:15 a.m. in school conference room  
Thurs 2<sup>nd</sup> – Chick-fil-a biscuit sales at morning drop-off  
Tues 7<sup>th</sup> and Weds 8<sup>th</sup> – Pelican's SnoBalls at lunches  
Thurs 16<sup>th</sup> – Chick-fil-a biscuit sales at morning drop-off  
Weds 29<sup>th</sup> – 8<sup>th</sup> Grade Completion Ceremony at LHS Gym – 6:00 p.m.  
Thurs 30<sup>th</sup> – 8<sup>th</sup> Grade Celebration on LMS Football Field – 2:00-3:30 p.m.