

**LEXINGTON MIDDLE SCHOOL
PTO COMMITTEE MEETING MINUTES
December 5, 2018**

PRESENT – Jenny Burkholder, DeeDee White , Tiffany Walker, Jennifer O’Neal, Darlene Jack, Lisa Kempf, Angela Rewis, Gloria Nester, Kate Mills, Christy Steelman

CALL TO ORDER AND WELCOME- Jenny Burkholder

ADMINISTRATION UPDATES - Gloria/Kate

- Gloria introduced the New Principal, Casey Calhoun and thanked the PTO for the support and expressed her gratitude to all PTO members. The December meeting is her last in attendance for her remainder at LMS.
- Kate Mills thanked the PTO for their support as well as this meeting is her last.
- Teacher representative updates:
 - Christy Steelman agreed to serve the 2019-2020 school year as the teacher representative.
 - Christy to talk w/ Project Unify (Alberson, Keiper, Blackburn) about handling Box Tops for next school year.
 - Christy states that teachers are thankful for goodies
 - Copy of Teacher Grant Request Approval Guidelines sent to Christy.

EXECUTIVE BOARD MEMBER REPORTS -

President - Jenny Burkholder

- Fundraiser update:
 - Fundraising Gross Sales: \$38,161.00 with Net Profit: \$15,692.80
 - Many thanks to Christy Steelman for heading up student volunteers on fundraiser delivery day which worked and needs to be considered for next year.
 - Dunk show on November 26th was a huge success for all in attendance
 - Limo to Lunch will be on Dec. 17th.
- Make-up days update:
 - School board has forgiven two of the days that we missed due to Hurricane activity.
- O’Charley’s Fundraiser update:
 - Not going to happen due to new management as the deal offered was not truly valid per discussion Jenny had with current management.

Vice-President & Business Partners - Jennifer O’Neal

- Update Spirit Nights:
 - Upcoming Spirit Night: MOD Pizza on Dec. 11th. On Mod pizza restaurant night, LMS will get credit for sales all day. Gloria’s Sunday night message should include a message about restaurant night. Jennifer to send an email to Gloria as a reminder. Jennifer wants to get signs for the carline about spirit nights and will get signs made that can be replaced with dates and other info. LMS will get 15% from sales per regional manager. Don’t have to mention LMS, etc. in order to get credit. LMS needs to get a reminder on Facebook and Twitter. LMS needs artwork for restaurants participating. Jennifer will try to get a full Spirit Night list by the next meeting.
- Update on earbud/headphone donations:
 - Centa is unable to provide at this time. Centa has to budget for items for the coming year. So, PTO needs to request early in the year. Jennifer did receive some push back as to why the school needs them. Jennifer will talk with other sponsors. Jenny is okay with purchasing some to keep in office.

Treasurer- Dee Dee White

- Monthly financials: Financial statements presented by DeeDee. Approximately \$34,000 in bank.
- Teacher grants update:
 - Total approved \$5312.00
 - \$1000.00 has been paid by DeeDee so far. Kate will provide list to DeeDee regarding ones paid/need to be paid.
- New Treasurer for the 2019-2020 school year: DeeDee requested that all LMS PTO board members discuss interest to all volunteers regarding need for new treasurer next year.

Secretary - Tiffany Walker - November minutes presented at the meeting

COMMITTEE REPORTS

Box Tops - Angie

- Next collection will be February with mail date before 3/1 if still collecting
- Christy is discussing Project Unify handling next year with teachers.

Spirit Wear - Marlo - Nothing to report

Fundraising - Jenny/Angie

- Update for fundraising presented in President's updates

Drive-Thru Days - Darlene

- Make up biscuit sale date discussed. Current date is December 20th which is the makeup date for Greece trip (Gadecki/Barnes). Ballentine store will support the December 20th date and this is the last scheduled date for that store. Christy has offered to get biscuits for the January 17th date from Saluda Pointe. Darlene will make a call to Britt (store manager) about Saluda Pointe handling the January 17th date and possible future dates. LMS PTO board members may have to take turns retrieving biscuits until closer store opens.
- Renovations on Chick Fil A will not be completed until February.
- Upcoming Chick Fil A Sale: Dec. 6, Dec. 20

Hospitality

- Cookie Swap is scheduled December hospitality event.
- From last event, got two bushels of apples for \$20 from BI-LO. Becca getting cookies from clubs. Will need 5 cookies per teacher which will be 500 plus cookies. Becca will try a signup genius for cookies donation and then try for grocery store gift cards to get remaining supply.

8th Grade Celebration - No report at this time

IMPORTANT UPCOMING DATES:

Wednesday, January 9th - PTO Monthly Meeting @ 8:15 a.m.
Thursday, January 17th - Chick-fil-a biscuit sales at morning drop-off
Wednesday, February 6th - PTO Monthly Meeting @ 8:15 a.m.
Thursday, February 14th - Chick-fil-a biscuit sales at morning drop-off
Thursday, February 28th - Chick-fil-a biscuit sales at morning drop-off