

LEXINGTON MIDDLE SCHOOL

PTO COMMITTEE MEETING MINUTES

November 7, 2018 @ 8:15AM

PRESENT - Jenny, Dee Dee, Tiffany, Jennifer, Angela, Lisa, Angie, Marlo, Teacher representative - Ms. Steelman

CALL TO ORDER - Jenny Burkholder

WELCOME - Jenny Burkholder

ADMINISTRATION UPDATES - Gloria/Christy/Kate

- Updates from Teacher representative - No report from Ms. Steelman at this time.
- Other news - Gloria was not present. No school news discussed.

EXECUTIVE BOARD MEMBER REPORTS -

President - Jenny Burkholder

- Fundraiser update
 - Volunteers needed for delivery on Nov. 8. Many PTO members staying to assist with delivery. Could still use volunteers for delivery day. Ms Steelman is going to find volunteers within the student body.
- Teacher PTO memberships are now in line with last year.
- Please email Jenny with any changes for the handbook ASAP.
- Bond Referendum Vote Discussion - Jenny informed the board that the referendum passed.
- No more added days to the school calendar with weather makeup at this point.
- O'Charley's Fundraiser - PTO board needs to discuss this fundraiser and get the forms to students if PTO is going to participate. Questions about how it will be handled, the need for an incentive to sell, and would need to be Christmas project since we can't get in time for Thanksgiving. Members want to give to student organizations and give them 40% of profits. Christy to send an email to get interest. Jenny to get more info how the pie is obtained by the buyer. Discussion to offer to all clubs. If you sell, then you get the profits. Ask if there is a specific pickup day. Jenny will obtain answers from O'Charley's before moving forward.
- Jenny discussed other fundraising opportunities. For example, Fatz has a fundraiser for hams and turkeys. Jennifer is going to get info regarding how it is coordinated
- Recruitment activities for more members - Consider adding more PTO discussion during orientation events for fifth grade parents who are rising middle school parents. Goal is to recruit more parents.

- Advisory Council Meeting Update -
 - o Transportation -four routes that don't have drivers. Raised minimum wage and training 12 new drivers right now. Short 8 substitute drivers. In total short 35 total drivers. In the future , you can get an app for tracking the bus location.
 - o Prevention Activities Update- program available for parents regarding drug use related to kids. Also, Lexington has Task Force meeting related to drug use and prevention in Lex county

Vice- President - Jennifer O'Neal

- Business Partners -please email Jennifer if you need a gift card, Jennifer is getting cards for some teacher grants that were for food, etc.
- Spirit Nights - I concern over sonic denying a sonic night for French exchange. Need LMS to organize for the clubs.
- Dates for scheduled Spirit Nights with restaurants - Dec 11 Mod Pizza, Jan 15 Flight Deck, Feb 5 Uno Pizza, Mar 7 is out because Tijuana Flats closed, Buffalo Wild Wings has special programs for sports teams only. Jennifer will look into wing place for a spirit night.

Treasurer- Dee Dee White

- Monthly financials - update regarding current statement
- Dee Dee updated PTO on approval of teacher grants. Of note, we don't pay for travel or flexible seating for grants. PTO doesn't pay for headphones as they are a school supply item. Ms Steelman requests that businesses be sought out to donate earbuds for the school, due to cost. Jennifer to look into earbud donations.
- Need to order more deposit slips.
- Angie agreed to help count fundraising dollars.

Secretary - Tiffany Walker-see minutes from last meeting

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COMMITTEE REPORTS -

Box Tops - Angie

- Update with recent collection - collection numbers low. PTO discussed discontinuing the BoxTops Program at LMS due to low numbers and required time
- Next collection would be February with mail date before 3/1 if continued.

Spirit Wear - Marlo

- Board approved for LES to use the LMS spirit wear logo for their spirit wear.
- An email was sent to clubs and parents regarding purchasing spirit wear for holidays and to athletic parents for spirit wear at those events.
- Inventory - main product left to sell is the Lilly shirts. Other products are almost gone. Will send an email to local schools to purchase. Everything is profit now.

Fundraising - Jenny/Angie

- Fundraising Dates - Will need volunteers for Nov. 8th delivery

Drive-Thru Days – Darlene (unable to attend)

- Update of clubs assigned to sale dates, makeup sales - PTO will look to Dec 13 or Dec 20 as a makeup date for club that missed date on Sept 13. Darlene will ask restaurant which date works.
- Fall Chick -Fil -A Dates: Nov. 8 (Musical Theatre), Nov. 29 (Project Unify)
Dec. 6
- Fall Pelicans Dates: All Pelicans completed until March 2019

Hospitality - Becca

- “Thankful For You” goodies bags will be made this month. Should be placed into boxes by 11/19 or 11/20. Goodies bags will include apples/caramel packet. Need 110 packets. Trying to get cups donated from Bi-Lo.
- Two businesses want to do a teacher appreciation event. Becca is contacting them to coordinate.

Business Partners - see Vice President section

8th Grade Celebration - Sharon

- No report at this time