

**LEXINGTON MIDDLE SCHOOL**  
**PTO MEETING AGENDA**  
**December 6, 2017 @ 8:15 a.m.**

**Present:** Jenny Burkholder, Jenn Friedah, Christine Ballew, Tiffany Walker, Stephanie Kelley, Erin Herman, Marlo Skinner, and Vimarie Jibaja

**Call to order** – 8:15

**Welcome** – Jenny Burkholder

**ADMINISTRATION UPDATES** – Gloria Nester and Kate Mills – not present

**Mary Rogers** –Teacher Representative – no new business

**EXECUTIVE COMMITTEE REPORTS**

**President – Jenny Burkholder**

- Graduation Effect update meeting – preparing students to be well rounded. Coming up with a report based on community input. Students should have the ability to show creativity and flexibility and work well with others.
- District Views on PTO Financial Responsibility – Dr. Little suggested PTO's give only up to half of the cost of items deemed necessities at the school. The district and/or the principal's budget will fund the other half of the cost.
- PAC meeting – Discussed Star 360 test to replace MAP testing – 15-30 min per subjects in grades 1-8. Questions are also timed. Trying to move to the least amount of testing for the highest benefit.
- Policy for bed bugs and lice. Students are not allowed back in school until all live bugs are gone and there are a limited amount of nits. Parents are informed in writing if 2 or more students have been infected.
- Example of simpler PTO Membership/Spiritwear form
- PTO letter of open positions for 2018-2019 will be sent out early 2018 – per district policy grandparents can be members and serve on committees, however they may not hold an executive position. Exception may be if they are the students legal guardian.

**Treasurer – Dee Dee White**

- Monthly financial report – see attached

**COMMITTEE REPORTS**

**Box Tops** Amber Ramos (not present). Collection was back in November. Jenny to call Amber to see how we can assist her. Prizes for top collectors are still in the front office.

**Spirit Wear** – Marlo Skinner & Jenn Friedah

- Inventory is selling well in the front office.

### **Fundraising** – Jenny Burkholder

- Fundraising company owes us \$6418 from online orders.
- Limo ride to lunch went well. Four groups of 12-13 children each were able to participate.
- Glow party will be January 18<sup>th</sup> in the gym. Approximately 70 kids per grade qualified for the glow party. Will Billingsley added to the glow party after omission of sold item corrected.

### **Drive-Thru Days** – Tiffany Walker

Remaining days as listed below

- CFA Days - 12/14, 1/11, 2/8, 3/8, 4/12, and 5/10  
Tiffany will order 325 biscuits
- TCBY - 3/23 and 5/18
- Pelicans - 3/6 - 3/7, 4/10 - 4/11, 4/24 - 4/25, 5/8 - 5/9  
Front office staff provided volunteers

### **Hospitality** – Chris Ballew

- Baggies in staff's boxes for Thanksgiving were well received.
- December event will be a Christmas cookie swap on December 15<sup>th</sup>. Look for a sign-up genius.

**Business Partners** – Jenn Friedah - suggested setting up an LMS gmail account for the PTO to use with sign-up genius and to use to communicate with parents.

**New Business** - The PTO would like to assist the student whose mother passed away the weekend before Thanksgiving. Marlo Skinner will speak to the LMS family currently helping him to find out what the biggest need is for him and his siblings. Mrs. Jibaja also volunteered to find out if the district is already involved as she reported that they have special funds put aside for emergencies like this involving students.

**Next Meeting: December 6, 2017 @ 8:15 a.m.**